



AGENDA

SOLANO COMMUNITY COLLEGE DISTRICT GOVERNING BOARD

Notice of Regular Meeting
Wednesday, June 19, 2013
6:30 p.m.
Solano Community College
Administration Building, Room 626
4000 Suisun Valley Road
Fairfield, CA 94534-3197

Please Note: SCCD Governing Board Meetings are **recorded** per Government Code Sections 54953.5 and 54953.6 and Education Code Section 72121(a). Recordings shall be subject to inspection by members of the public in accordance with the California Public Records Act, Government Code Section 6250. Members of the public may address the Board on any item within the Board's jurisdiction. Cards which must be completed requesting to address the Board are available at the press table and must be submitted to the Board Secretary at the meeting. Persons addressing items included on the agenda will be heard at the time the item is considered. Persons requesting to address items or subjects that are not on the agenda will be heard under the agenda item, "Comments from Members of the Public." **Except as extended by the Board President or action of the Board, individuals shall be limited to three (3) minutes on any one (1) topic or item. (SCCD Board Policy 1042).** The Board cannot take action on any items not on the agenda unless authorized by law. Matters brought before the Board that are not on the agenda may, at the Board's discretion, be referred to staff or placed on a future agenda. The Board reserves the right to modify the order of business in the manner it deems appropriate. As a courtesy to others, please turn off cell phones or pagers.

1. **CALL TO ORDER**
2. **PLEDGE OF ALLEGIANCE TO THE FLAG OF THE UNITED STATES OF AMERICA**
3. **ROLL CALL**

Sarah E. Chapman, Ph.D., President
Pam Keith, Vice President
Monica Brown
Denis Honeychurch, J.D.
Michael A. Martin
Rosemary Thurston
A. Marie Young*

**Teleconference Participation: Trustee A. Marie Young*

*Westin Galleria Houston
5060 West Alabama
Houston, TX 77056 (713-960-8100)*

Latifah Alexander, Student Trustee
Jowel C. Laguerre, Ph.D., Secretary

- 4. APPROVAL OF AGENDA**
- 5. COMMENTS FROM MEMBERS OF THE PUBLIC**
- 6. CLOSED SESSION**

Closed Session may be held as authorized by law for matters including, but not limited to conference with labor negotiator, public employment (public employee discipline, dismissal and release); potential litigation, purchase, sale, exchange or lease of real property.

- (a) Conference with Labor Negotiator
Agency Negotiator: Charo Albarrán
Employee Organization: CCA/CTA/NEA, CSEA, Operating Engineers—Local 39

- (b) Public Employee Discipline/Dismissal/Release

- 7. RECONVENE REGULAR MEETING**
- 8. REPORT OF ACTION TAKEN IN CLOSED SESSION**
- 9. REPORTS (NO ACTION REQUIRED):**
 - (a) Associated Students of Solano College (ASSC)
 - (b) Academic Senate
 - (c) Shared Governance Council
 - (d) Superintendent
 - Facilities Master Plan Update – *Suniya Malhotra, Senior Architect, STV/vbn*
- 10. CONSENT AGENDA – ACTION ITEMS**

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff or the public request specific items to be discussed and/or removed from the Consent Agenda. Time will be provided before the vote for clarification questions on any item under the Consent Agenda. Clarification questions may be asked without removing an item from the Consent Agenda.

Superintendent-President

- (a) Minutes for the Meeting held May 15, 2013. Minutes for the Board Study Session held June 5, 2013 and the Board Retreat held June 8, 2013, will be approved at a future meeting.

Human Resources

- (b) Employment – 2012-2013, Page 1

Finance and Administration

- (c) Warrant Listings, Page 5
- (d) Personal Services Agreements, Page 6

11. ITEMS REMOVED FROM CONSENT AGENDA

12. NON-CONSENT AGENDA ITEMS – ACTION ITEMS

Human Resources

- (a) Public Hearing of the California School Employees Association, Chapter #211, Initial Proposal to the District, Page 7
- (b) Public Hearing and Adoption of the District’s Initial Proposal to California School Employees Association, Chapter #211, Page 8
- (c) Proposed Resolution Electing to Establish an Affordable Care Act Look-Back/Stability Period Safe harbor, Resolution No. 12/13-27, Page 9

Finance and Administration

- (d) Award of Bid for Vacaville Center Parking Lot Expansion Project to Gradetech, Inc., Page 11
- (e) Vacaville Center Parking Lot Expansion Project Contract Extension for ELMASST Construction and Inspection Services, Page 13
- (f) Award of Bid for Building 600—Selective Demolition and Abatement Scope of Work to PALS Abatement, Page 19
- (g) Building 600 (Administration) Project Lease-Leaseback Preconstruction Services Contract Award to DPR Construction, Page 21

- (h) Tentative District General Fund Budgets and Proposed Time and Place for the Public Hearing and Adoption of the Official District Budgets for 2013-2014, Page 33

Academic and Student Affairs

- (i) Canvas Service Agreement, Page 34

13. INFORMATION/ACTION ITEMS – ACTION MAY BE TAKEN

- (a) Academic Affairs Reorganization, Page 41
- (b) Accounting Advisory: Proposition 30 Education Protection Account, Page 45
- (c) Proposed New Job Description—Small Business Sector Navigator (Administrative Leadership Group), Page 46
- (d) Proposed Revised Job Description—Director, Small Business Development Center, Page 51
- (e) Proposed Revised Job Description—Financial Aid Systems Analyst, Page 56

14. ANNOUNCEMENTS

15. ITEMS FROM THE BOARD

16. ADJOURNMENT

Non-confidential materials related to an item on this Agenda submitted to the Board of Trustees after distribution of the agenda packet are available for public inspection in the Office of the Superintendent-President in the Administration Building, Room 621, 4000 Suisun Valley Road, Fairfield, California 94534. Non-confidential materials provided at time of publication are available on the Solano College Web site at www.solano.edu for public inspection.

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